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PRIVACY STATEMENT ON PROTECTION OF YOUR PERSONAL DATA



1. INTRODUCTION

This privacy statement explains the reason for processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc.). The European institutions are committed to protecting and respecting your privacy. Therefore, any data collection, including personal data of individuals must follow **Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018** on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

General Data Protection Regulation (EU) 2016/679 ("GDPR") entry into force in May 2018 provides a compact set of data protection rules across the European Union for all organisations and also assures stronger data protection for people in general. Therefore, besides Regulation (EC) 2018/1725, present privacy notice also applies the relevant directives of the GDPR law.

This statement concerns the **YGBN - Youth Going Back to Nature - Engage, Connect, Empower. Nr. 2022-2-BG01-KA220-YOU-000098776**, a project conducted by Paint and Quarter Horse Foundation Bulgaria, on behalf of the Bulgarian National Agency.

2. WHO ARE DATA SUBJECTS UNDER THIS PRIVACY STATEMENT?

This privacy notification concerns the respondents, as beneficiaries (data subjects) of **YGBN - Youth Going Back to Nature - Engage, Connect, Empower. Nr. 2022-2-BG01-KA220-YOU-000098776** project activities, and in particular the organization of the International Online Conference (WP4)

3. WHY WE DO COLLECT AND PROCESS YOUR DATA?

The *Youth Going Back to Nature - Engage, Connect, Empower* project aims at enhancing practicing environmentally sustainable outdoor activities, make them innovative and accessible to the young people across the 6 partnering countries –Bulgaria, Belgium, Lithuania, Italy, Estonia, Croatia. The data collected through the form will be used exclusively for managing the registration to the International online conference that will take place the 20th of March 2025. This data will be processed in compliance with legal and ethical obligations of confidentiality. Personal information (such as full name and email address) will be used solely for event-related communications, including contacting , providing necessary updates or information, and maintaining communication with participants throughout the project. The results or any outputs of the event may be used for scientific or documentation purposes, but they will not include your name or any references that could identify you.



4. WHO ARE ALLOWED TO COLLECT YOUR DATA?

The following organisations, as partners of the YGBN project may be allowed to collect your data at national level:

- In Bulgaria: **Paint and Quarter Horse Foundation Bulgaria**
- In Italy: **ASD Trekkify**
- In Belgium : **QUEST**
- In Croatia: **O.A.ZA.**
- In Estonia: **Equilibre**
- In Lithuania: **Lithuanian Sea Museum**

5. WHICH DATA DO WE COLLECT AND PROCESS?

Following the applicable regulations (referred in point 1), we only collect the data that is strictly necessary to implement the project successfully (according to the project goals) and minimise the circle of personal data required.

Within the organization of the YGBN International Online Conference, the following personal data will be collected and processed:

- First and family name
- Email address

6. HOW LONG WILL WE KEEP YOUR DATA?

The personal data collected and stored on project partners servers will be kept for a maximum duration of 5 years after the end of the contract.

7. HOW DO WE PROTECT YOUR DATA?

The European Commission's contractors are bound by a specific contractual clause for any processing operations of your personal data. All stakeholders involved in the collection and evaluation of data (like project partners, project staff, internal and external evaluators, researchers, trainers etc.) are reminded to use the personal data received only for purposes which they were assigned and disregard all irrelevant or excessive data obtained. Researchers, as main data processors must consider serious professional ethical norms while further processing and analysing personal data in research.



8. WHO HAS ACCESS TO YOUR DATA AND TO WHOM IS IT DISCLOSED?

YGBN project is coordinated by the Paint and Quarter Horse Foundation Bulgaria. Only Paint and Quarter Horse Foundation Bulgaria, its partner organisations and their staff, as well as the officer and auditor from the Bulgarian National Agency are allowed to process the personal data you share during your participation in YGBN project. These organisations pay special attention on the preparation of their staff (like trainers, researchers) on how to handle properly – according to the given regulations – your personal data. Prevention of unauthorised use of personal data:

- The local staff will not allow any unauthorised person gaining access to the computer systems, where your personal data are stored and further processed (including unauthorised reading, copying, alteration or removal of your personal data; unauthorised data input as well as any unauthorised disclosure, alteration or erasure of stored personal data; unauthorised use of data processing systems by means of data transmission facilities).
- Only authorised users of a data processing system can access the personal data to which their access right refers (project staff, trainers and researchers).
- During communication of personal data collected and possible transport of storage media, the data cannot be read, copied or erased without authorisation.
- Data will remain in the control of YGBN project partners

9. WHAT ARE THE POSSIBLE RISKS, HOW SEVERE THEY CAN BE AND HOW WE HANDLE THEM?

We can identify only minor risks with a very small likelihood that may result from personal data processing. These risks can derive from technological reasons and are non-material (like unauthorised reversal of pseudonymisation, some loss of data because of technical malfunctions, break-up of the online platform). However, these events are rare and do not endanger seriously personal data protection. On the other hand, such risks probably can be avoided by the security measures listed in point 7 and 8. If any personal data breach is likely to result in a high risk to the rights and freedoms of the Participants, as beneficiaries of YGBN project, Paint and Quarter Horse Foundation Bulgaria shall communicate the personal data breach to the data subjects (Participants) without undue delay.

10. WHAT ARE YOUR RIGHTS AND HOW CAN YOU EXERCISE THEM?

According to GDPR regulation, you are entitled to access your personal data and rectify and/or block it in case the data is inaccurate or incomplete.